

South Bromsgrove High

Post 16 Bursary Arrangements

Adopted by the Governing Body
Reviewed by the Governing Body
Next review due
Policy responsibility

November 2009
April 2019
April 2020
Director of Sixth Form

Basic outline of the Post-16 Bursary arrangements at South Bromsgrove High School

There are two types of payment:

1. Vulnerable Bursaries

Applies to those students:

- in care
- care leavers
- receiving Income Support, or Universal Credit because they are financially supporting themselves or financially supporting themselves and someone who is dependent on them and living with them such as a child or partner
- receiving Disability Living Allowance or Personal Independence Payments in their own right as well as Employment and Support Allowance or Universal Credit in their own right.

Students in these categories can normally expect to receive £1,200 per year, paid into their own bank accounts, which they are expected to have opened. Payments will normally be made on a termly basis.

Universal Credit (UC) will gradually replace Income Support and the Employment and Support Allowance, which are both qualifying benefits for the vulnerable bursary. Students claiming a vulnerable bursary based on a UC award should inform the school as to which benefit it has replaced.

2. Discretionary Bursaries

Eligibility may include low household income, receipt of benefits or similar hardship.

A case must be made for a bursary payment, submitting photocopies of evidence such as proof of Free School Meals entitlement from the Local Authority, or other forms of benefit entitlement, such as Tax Credits.

Payments, where approved, normally go to the parents if the items of expenditure would normally be associated with them rather than the student, or in some cases will be done by internal transfer (e.g. where subsidy for school provision, such as trips, is involved).

Payments may be regular, or one-off. Some payments may go directly to the student, especially where indicated. Payment by BACS is preferred.

Items normally considered include:

Support for books, exam remark/resit fees, D of E (expedition costs and kit), travel, curriculum trips (50% of the total cost of the trip up to a maximum of £300), school clothing, university open day visits etc.

Further Conditions

For both categories of bursary, there is an expectation that our Home-School Partnership Agreement will be adhered to in full, and for example absence (even through illness) may lead to the suspension, termination, or even retrieval of payments made.

To apply for a bursary

Students and parents/carers should complete the application form in the Sixth Form section of the School's website.

Links to official Government guidance:

<https://www.gov.uk/guidance/advice-for-young-people-16-to-19-bursary-fund-guide>

- provides a detailed overview of the general rules and principles underpinning the use of the fund.